

Completing the Application

Notes For Partner Applicants and Organizations

Individual artists and organizations submitting applications for the same project will be considered together. Collaborative partners should also apply together.

*** An important note on collaboration:* KFW staff often hears from grantees that collaboration is both rewarding and challenging. Partners can have varying ideas, assumptions and expectations when it comes to what collaboration means to them. For instance, each collaborator might have different expectations in terms of what each person expects to gain from the collaboration, both financially, in each person's role, and in the creative process.

If you are considering collaborating, please consider spending ample time with your creative partner to go over what each of you expects from the collaboration and what each of your roles will be. For example, how will you schedule time together? What is each person's creative process, and how much will you create together? What will each person be expected to do? How will each of you be compensated (and how will you adjust if you receive reduced funding)? Spending time with these questions before you apply can help to strengthen your application, and the creative process once your project gets underway.

If two people are collaborating, what application materials does each need to submit?

The collaborators should each submit an application form. Also, each partner should submit a work sample, and a summary of art experience, and 2 letters of recommendation. All of the other elements should address the project itself and need only be submitted once. The application should clearly define the role and contributions of each partner, and the budget should reflect how each partner will be compensated.

1. Application Form

Partner applicants should make a copy of the form and submit one form for each applicant.

2. Description of Proposed Activities

This can be submitted jointly, since you are working on these activities together. The description should clearly define the role and contributions of each partner.

3. Budget

This can be submitted jointly, since you are working on these activities together. The budget should reflect how each partner will be compensated.

4. Biographical Statement

Partner Applicants should submit a biographical statement for each applicant, and a statement about past collaborative work, if applicable.

5. Work Samples

If you are seeking funding for multiple disciplines, it is best to submit work samples in all of those areas. Partner applicants should submit work samples from each partner, or an example of past collaborative work. Samples should be strong, highly original, reflect feminism and social change, and directly related to the proposed activities.

6. Letters of Recommendation

Partner applicants should submit two letters *for each applicant*.

For Organizations

Organizations based in Kentucky may apply. Organizations must be non-business entities who are engaging in an artist-centered project. Organizations should also be aware that KFW rarely supports general operating costs or ongoing projects.

1. Application Form

Organizations should fill out all sections on the application form. On the demographic information, please circle the most appropriate responses that represents the demographic information of the artists benefiting from the enrichment activities.

2. Description of Proposed Activities

The description of proposed activities should address how the organization's mission and the proposed activities for this grant relate to feminism and social change. The description should also demonstrate that the project is artist-driven.

3. Budget

The budget should outline how KFW funds will be spent. It should include all project expenses, artist fees and other grants and funding sources.

4. Biographical Statement

The biographical statement should address the art experience of the artists benefiting from the enrichment activities. If you are an arts organization, you can include a statement about the development of your organization and how it has grown artistically since its inception. If your organization has been involved with artistic or social change projects in the past, you may also submit a summary of these experiences.

5. Work Samples

The work sample should come from the artists involved with the proposed activities. If you are seeking funding for multiple disciplines, it is best to submit work samples in all of those areas. Samples should be strong, highly original, reflect feminism and social change, and directly relate to the proposed activities.

6. Letters of Recommendation

Letters of recommendation should address both the organization and the involved artist's work. Reviewers appreciate letters of recommendation that come from someone outside of the organization applying, someone who can offer an outside perspective on the organization and its work, and also on the artist(s) involved in the proposed activities.