

Sample Budget #2: To Host a Writing Conference

Income:	Total: \$7,000
KFW Grant Request: \$4,000 (for artist fees and space rental)	
Other Grant: \$1000	
Registration Fees: \$ 2000 (cost per person x number of participants)	
Expenses:	Total: \$7000
Artists Fees: \$3000 (Artist A: \$700, Artist B: \$700, Artist C: \$700, Organizer fees: \$900)	
Space Rental: \$1500	
Supplies and books for participants: \$500	
Meals and snacks: \$1000	
Travel	
Estimated airfare: \$800	
Local ground transportation: \$2000	