

5. Submit a Current Work Sample

Please include (min and max) either: 15-20 pages of writing; 10-12 poems; 10-12 images, or 10-15 minutes of material in your sample. **Prepare a brief description of the work sample submitted and how it relates to feminism, social change, and the proposed activities.** Please list all work sample items in your description, and include information that may be relevant to reviewers (i.e. a synopsis for literary samples, or medium and dimensions or work for visual samples). If your work includes multiple artforms, you may submit a combination of formats for your work sample. For example, if you are engaging youth in clay and painting activities, if possible, include examples of both forms. If you have samples of work created by participants in workshops you have led in the past, you may also include these in your sample. Samples should be strong, highly original, and reflect feminism and social change.

All materials, including work samples, will now be submitted via our online system. You will be able to access this online form one month before the application deadline. Below are instructions for how to prepare your materials so that they are ready to upload when the application window opens.

Format: Each applicant has a limit of 30 MB total for their application materials. For this reason, audio/visual samples should be submitted as web links, if possible. If you do not already have web links for video and audio work, the Kentucky Arts Council provides the following step-by-step guides for how to create them:

Video: <http://artscouncil.ky.gov/KAC/Applications/pdf/WorkSamples-YouTube.pdf>

Audio: <http://artscouncil.ky.gov/KAC/Applications/pdf/WorkSamples-SoundCloud.pdf>

Please prepare literary work samples in Word or PDF formats. For photos or visual art images, images or slideshows via web links (Flickr, Imgur, Dropbox, or Google Drive) are preferred. If you do not have your images available via web links, see the step-by-step guide below:

How to Create Confidential Image Slideshows on Flickr:

<http://www.kfw.org/wp-content/uploads/2016/08/Flickr-Instructions-for-website.pdf>

Note: KFW does not endorse any particular website for creating audio/visual links. *Just be sure all web links can be viewed publicly (or that you provide passwords if applicable), and that the sites do not require the reviewer to have their own account in order to view the work.* If you are unable to submit web links for visual images, JPG files will be accepted, assuming they do not put the application over the 30 MB limit. However, web links are strongly preferred.

All work sample documents and web links will be kept confidential, and will be shared only with those who are part of the KFW review process.

Contact Jenrose at jenrose@kfw.org if you have problems preparing your artwork in these formats, or if you have any additional questions.

Choosing your sample materials: The work sample represents your ability to create powerful and effective feminist, social change art and to engage community in artmaking. Your work samples will be strongest if they are recent, skillfully done, directly related to the proposed activities, and reflect feminist social change.

For KFW purposes, a work sample will be strongest if it is carefully selected to present a sampling of the work that is most relevant to the proposed activities. If you are seeking funding for artwork in more than one discipline, your application will be stronger if you submit work samples in each area. If multiple artists are leading activities, you may want to include a few samples from each participating artist. For Art Meets Activism, your application will be strengthened if you can submit work that both shows your skills and abilities as an artist, and work that others have created by learning from or collaborating with you (for example, work created by participants in workshops you have led). This shows both that you have the artistic ability and the skills to engage participants in artmaking.

Description of your work sample: This is an opportunity to briefly describe your sample and how it relates to the proposed activities. In a paragraph or two, you can provide information about how the work you are submitting is related to *feminism* and *social change*. This brief statement also gives you the opportunity to explain how your work sample is related to your community engagement goals. *The work sample description should list all of the items included in the sample, who created them, and medium used, if relevant.* See below for additional information to include by art form.

Work samples should represent the artistic discipline that you select on the application form and the artmaking described in the application (performing, media, visual, literary). Please note min and max amounts of each type of work sample.

PERFORMING: either, or a combination of:

- 10-12 audio tracks (Include written lyrics if applicable)
- 10-15 minutes of material
- 15-20 pages of a script

Note to dance and theatre artists: Your work sample will typically be stronger if you include a sample of a performance.

MEDIA: either, or a combination of:

- 10-15 minutes of video material, via web link
- 10-15 minutes of audio recording material, via web link
- 10-12 images of photographic or digital work, via web links (preferred) or JPG files. *Include a list that shows the date, artistic medium, and size of each piece.*
- 15-20 pages of a screenplay, in Word or PDF files

VISUAL: either, or a combination of:

- 10-12 images of visual work, via web links (preferred) or JPG files.
Include a list that shows the date, artistic medium, and size of each piece.

LITERARY: either, or a combination of:

- 10-12 poems
- 15-20 pages of fiction, creative nonfiction or nonfiction
If you have submitted work from the middle of a longer text, include a synopsis.

Frequently Asked Questions about submitting work samples

I'm applying to lead others in art activities, not create my own art. What should I submit as a work sample?

It is best if you can include work that both shows your skills and abilities as an individual artist as well as work created by learning from or collaborating with you. This shows the reviewers that you have the artistic ability and the skills to engage others in artmaking. If you have not previously led others in activities you are proposing, it is best to submit your own work in the form you will be leading. For example, if you are going to present a textile workshop, it is best to show the reviewers your own textile work, as opposed to paintings, even if you think the paintings are your strongest work. The reviewers will be looking for a work sample that shows your ability to complete the proposed activities. Therefore, work that is closest to what you are proposing is usually the best choice to submit.

I'm exploring new areas or themes, so I don't have a work sample yet. What should I do?

Your work sample will be strongest if you include samples that show what the proposed artwork will be. If you do not have a sample of new work, you could consider including a sample that at least "points in the direction" of the work you are aspiring to do.

What if the work I'm proposing to do is in a variety of art forms? If you are seeking funding that includes work in more than one art form, it is best to submit work in each area.

If I submit work in more than one art form, what do I mark on the application? The art form that you mark on the application determines the panel to which your application is assigned. You can mark more than one art form, but be sure to indicate the art form in which you would like your application reviewed. For example, if you are working on activities that incorporate both dance and theatre, you can mark both, and your application would clearly be reviewed in the performing panel. If, however, your activities include both fiction and painting, you could circle fiction and painting, and should include both writing and visual art samples, but would have to choose either visual or literary as the primary art form. This choice should be based on which art form comprises the majority of the proposed activities.

Is it okay to submit a work sample of work-in-progress?

Yes. It is best to submit a work sample that shows your skill AND is directly related to the proposed activities.